

## REQUEST FOR QUOTATION (Small Value Procurement)

Company Name : \_\_\_\_\_ Date: \_\_\_\_\_  
Address : \_\_\_\_\_ Quotation No. **CWD 10-2026**  
Tel. No./Fax No. : \_\_\_\_\_ End-User: Operations Department  
T.I.N. : \_\_\_\_\_

*Please quote your lowest price on the item(s) listed, subject to the Terms and Condition stated below and in a sealed envelope submit your quotation duly signed by authorized representative;*

Activities	Date and Time	Place / Venue
Opening of Requests for Quotation	<b>May 19, 2026 @ 02:00pm</b>	3 <sup>rd</sup> Floor CWD Training Room, Lakeview Subdivision, Barangay Halang, Calamba City, Laguna

  
**ENGR. JOSELITO A. GILLERA**  
BAC Chairperson

### TERMS AND CONDITIONS:

- ALL ENTRIES SHALL BE TYPEWRITTEN
- COMMENCEMENT SHALL BE FOR A PERIOD OF **ONE (1) MONTH** UPON RECEIPT OF THE APPROVED PURCHASE ORDER.
- PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS
- THE APPROVED BUDGET FOR THE CONTRACT IS AMOUNTING TO **PHP 106,848.00**  
(BID EXCEEDING THE ABC SHALL BE AUTOMATICALLY DISQUALIFIED)
- ALL PAGES OF THE SUBMITTED DOCUMENTS MUST BE SIGNED BY THE AUTHORIZED REPRESENTATIVE/S
- ELECTRONIC SUBMISSION IS NOT ALLOWED

### DOCUMENTARY REQUIREMENTS SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION:

- PHILGEPS CERTIFICATE OF PLATINUM MEMBERSHIP (all pages)
- Registration Certificate (SEC) / DTI Certificate
- Mayor's/Business Permit
- Tax Clearance as per E.O 398, s-2005
- Latest six (6) month's income tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS)
- Latest two (2) quarter's business tax returns (VAT Payments) filed and paid through the BIR Electronic Filing and Payment System (eFPS).
- OMNIBUS SWORN STATEMENT (as per RA 12009 Standard Format)
- BIR Certificate of Registration
- Compliance with the Technical Specifications

Item No.	ITEM/DESCRIPTION	Qty.	Unit	Unit Cost	Total Amount
1	Consumable Pack for Water Purifier	1	lot	106,848.00	<b>106,848.00</b>
	***Nothing Follows***				

Approved Budget for the Contract Php **106,848.00**

Brand and Model : \_\_\_\_\_

Delivery Period : \_\_\_\_\_

Warranty : \_\_\_\_\_

Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote on the item(s) at prices noted above.

\_\_\_\_\_  
Printed Name/Signature/Date

\_\_\_\_\_  
Tel. No. /Cellphone No./ e-mail address